

National Redress Scheme

For people who have experienced institutional child sexual abuse

Application for Redress

Use this form to apply for redress under the National Redress Scheme

What is Redress?

Redress means to acknowledge harm done. The National Redress Scheme (the Scheme) seeks to acknowledge harm done to people who experienced institutional child sexual abuse.

What redress is available through the Scheme?

- 1 Access to counselling and psychological services.
- 2 A direct personal response from the institution(s) responsible for the abuse, for example an apology.
- 3 A redress payment.

Application support

Redress Support Services can offer you information and support to complete your application. They are specialist community based services available to people applying for redress under the Scheme. Most Redress Support Services operate during business hours.

Find more information at nationalredress.gov.au/support

For help to find Redress Support Services contact us on **1800 737 377**.

Call charges may apply when calling a 1800 number please check with your phone service provider.

24/7 support

If you need immediate help to manage the emotional impact of applying for redress, 24 hour telephone assistance is available through:

- beyondblue **1300 224 636**
- MensLine Australia **1300 789 978**
- Suicide Call Back Service **1300 659 467**
- 1800RESPECT **1800 737 732**
- Lifeline **13 11 14**

Contact us

- Visit nationalredress.gov.au
- Phone **1800 737 377**
Contact us 8.00 am – 5.00 pm local time Monday to Friday, excluding public holidays.
- If you are calling from overseas, please call +61 3 6222 3455 and ask to speak to someone from the National Redress Scheme.

Interpreter services are available when calling the Scheme.

Return your completed application to

NRS
Reply Paid 7750
Canberra BC ACT 2610
Australia

It is important to keep a copy of your completed application.

Information and help

More information

The Notes pages at the front of this application have information about the Scheme. They can help you complete your application.

You can find more information about the Scheme at **nationalredress.gov.au**

You can register to receive email updates about the Scheme, including updates when new institutions join the Scheme at **nationalredress.gov.au**

Free legal advice

knowmore is a free legal support service. If you need free legal advice, you can call knowmore on **1800 605 762** or go to **knowmore.org.au**

knowmore will help you work out if applying to the National Redress Scheme or making a civil claim is a better option for you. knowmore can also assist you through the application process for the National Redress Scheme.

You may want to use your own legal service to obtain advice and assistance. This may not be free.

Contact knowmore at **knowmore.org.au** or call **1800 605 762**. If calling from overseas, please call +61 2 8267 7400.

Redress nominees

A redress nominee is a person or an organisation who can act on your behalf for the purposes of the Scheme.

A redress nominee would act for you if you:

- want to apply for redress but you do not want to interact with us yourself;
- need extra support to interact with us; or
- have an existing legal arrangement, such as a Power of Attorney, Guardianship or Financial Management Order.

For more information about what nominees can do on your behalf in the Scheme, or to get a copy of the Redress Nominee Form: *Authorising a person or organisation to act on your behalf*, visit **nationalredress.gov.au** or contact us on **1800 737 377**. If you are calling from overseas, please call +61 3 6222 3455 and ask to speak to someone from the National Redress Scheme.

Eligibility for the Scheme

Find more information about eligibility under the Scheme at nationalredress.gov.au

To be eligible

- You experienced sexual abuse when you were a child (under 18 years of age);
- The sexual abuse happened before the Scheme start date of 1 July 2018; and
- An institution was responsible for bringing you into contact with the person who sexually abused you. **The institution must be participating in the Scheme in order for your application to be assessed.**

You can only make one application

You can only make one application for redress under the Scheme. Please use the application to write about each institution where you experienced sexual abuse.

You can withdraw your application at any time prior to a decision on your application being made.

You can apply up until **30 June 2027**.

Residency

To be eligible, you need to be an Australian citizen or permanent resident at the time you apply for redress. You did not need to be an Australian citizen or permanent resident at the time the abuse happened.

Institutions

Institutions join the National Redress Scheme so that they can provide redress to people who experienced child sexual abuse in relation to their institution. For an applicant to be eligible for redress the institution responsible for the abuse must have joined the Scheme. This is called a participating institution.

A responsible institution is one that brought you into contact with the person or people who sexually abused you.

You can make an application for redress at any time, but applications can only be assessed once the responsible institution, or institutions, are fully participating in the Scheme.

You can find out which institutions are participating in the Scheme at nationalredress.gov.au You can also register to receive email updates about the Scheme, including when new institutions join at nationalredress.gov.au

Children applying to the Scheme

If you will turn 18 years of age before 30 June 2028 you can apply for redress.

A decision about whether you are eligible for redress will not be made until you turn 18 years of age.

If you will not turn 18 years of age before the Scheme ends on 30 June 2028, you could consider seeking advice about your options from knowmore. Contact knowmore at knowmore.org.au or call **1800 605 762**. If calling from overseas, please call +61 2 8267 7400.

Serious criminal convictions

You can still apply for redress if you have had a serious criminal conviction. This is a sentence to imprisonment of 5 years or more for a single offence.

We will send you a form asking you for additional information about the nature of your offence, the sentence and your rehabilitation. This information, along with your application, will be reviewed by the:

- Attorney General in the jurisdiction where the abuse occurred
- Attorney General in the jurisdiction where you were convicted of the offence.

The National Redress Scheme will consider all the Attorneys Generals' submissions about your application before making a decision to allow your application to be processed to assessment.

Applying from gaol

In most cases people cannot apply to the National Redress Scheme while they are in gaol. Once you are released from gaol you can apply.

Gaol includes a prison, youth training centre, remand and community correction centre.

There are some limited exceptions when an application from gaol may be accepted. For example, if you will not be released from gaol until after the Scheme closes or if you will be too ill to make an application after being released.

The Scheme has a special application process for people who seek to make an application from gaol. If you seek to apply from gaol, please contact the Scheme and we will send you a form, asking for additional information needed to start the special application process. Contact the Scheme on **1800 737 377**.

When can you not apply to the National Redress Scheme?

You cannot apply for redress:

- if you have already made an application and a decision has been made;
- if you do not turn 18 years of age before 30 June 2028;
- if you are in gaol (unless there are exceptional circumstances);
- if you are not a citizen or permanent resident of Australia when you apply;
- after 30 June 2027 (unless there are exceptional circumstances).

If you have any doubt about your eligibility please contact us on **1800 737 377**. If you are calling from overseas, please call +61 3 6222 3455 and ask to speak to someone from the National Redress Scheme.

Information Sharing

Privacy Notice

The Australian Government Department of Social Services (the department) administers the Scheme, assisted by Services Australia. The department is responsible for the collection, use and disclosure of your personal information.

Your personal information is protected by law, including the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* and the *Privacy Act 1988*. It is collected and used by the department, and where applicable, Services Australia, to process your application and for the purposes of administering the Scheme. Your information may be given to third parties with your consent, or where the law allows or requires it.

You can find out more about the way the department and Services Australia will manage your personal information, including the privacy policy for the Scheme, at nationalredress.gov.au/about/privacy

Who will see your information

When you apply, your information will be seen by National Redress Scheme team members, and the Independent Decision Maker (who will make the determination on your application).

Where the law allows or requires it, and in limited circumstances, your information may be seen by others. For example, the Secretary of the department may see your application in their role as National Redress Scheme Operator.

To process your application, the following information is shared with the relevant institution:

- Your name and date of birth (from Part 1 of the application)
- Your experience of abuse (this is all of Part 2 of the application), and
- If you choose to provide your consent, Part 3 of this application (your statement about the impact of the abuse)

The department may share information with institutions referred to in your application, or with institution who might have information relevant to your application.

In some cases, the institution's insurer may be provided with your name, date of birth, your experience of abuse (Part 2) and the impact of the abuse (Part 3). Where this is the case, the information will be shared directly with the insurer. This is authorised under the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* and assists institutions to be able to make insurance claims, supporting their provision of redress.

More information on how the Scheme uses or shares your information is available at nationalredress.gov.au/about/privacy

Freedom of Information

The information you provide will be protected from unauthorised disclosure under the *Freedom of Information Act 1982*. Protected information about you can generally be disclosed to you, or to your authorised representative. It is an offence to disclose protected information about you to another person unless the disclosure is required or authorised by, or under, the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018*.

Reporting abuse to keep children safe

Under the law the Scheme team and participating institutions must report risks of ongoing abuse to the police and child protection authorities.

If the Scheme needs to report abuse, based upon the information in your application, someone will contact you before making any report. We can make a report that does not identify you if that is your preference.

Institutions may have their own child safe reporting obligations.

Things to think about before you apply

Redress Support Services can give information and support to apply.

To apply for redress you will need to:

- give personal information to us;
- confirm your identity with us;
- write about the sexual abuse and related non-sexual abuse that happened to you as a child;
- write about the impact child sexual abuse, and related non-sexual abuse has had across your life; and
- fill out and then sign the statutory declaration at the back of this application and have it signed by an authorised witness. The witness must write their full name, qualification and address.

When you apply for redress you acknowledge that:

- the Scheme will need to call and send you letters;
- some information about the people who sexually abused you may be reported to police and/or child protection authorities;
- the Scheme will share information with relevant institutions. This is described on Notes — 5 of 10.

Before you apply for redress you may also want to:

- know that you do not need to have statements, reports, photographs or other evidence to apply, but you can attach them if you want to;
- find out what a redress payment may mean for you. For example, a redress payment is exempt from income tax, but may affect various Centrelink asset tests; and
- check that you are an Australian citizen or permanent resident. You must be either of these to apply.

Other things you may want to know before you apply:

- we are able to request more information from you and relevant participating institutions, if we need it;
- the Scheme will use the information you give and any other information available to determine your eligibility and to process your application;
- we may need to contact you to talk about your options if an institution you have identified in your application as responsible for abuse is not participating in the Scheme; and
- if you accept an offer of redress you need to sign a document that will release the institution(s) from further claims. This document is called an Acceptance Document. Free legal advice and information about redress is available through knowmore. Contact knowmore at [knowmore.org.au](https://www.knowmore.org.au) or call **1800 605 762**. If calling from overseas, please call +61 2 8267 7400.

There is more information at [nationalredress.gov.au](https://www.nationalredress.gov.au)

Quick facts about applying for redress

- You can apply anytime up until 30 June 2027.
- Your application can't be assessed until an institution responsible for the abuse is participating in the Scheme.
- You can apply in your own time and at your own pace. You can apply online or by using this application form.
- Redress Support Services are free specialist community based services available to people applying to the Scheme. They can offer you information and support to complete your application for redress.
- Find more information about these services at **nationalredress.gov.au** You can also contact us for help to find support services on **1800 737 377**. If you are calling from overseas, please call +61 3 6222 3455 and ask to speak to someone from the National Redress Scheme.
- If you do not have an answer to a question please write what you can, then keep going with your application. There is information to help you answer the questions at **nationalredress.gov.au** You can also contact us on **1800 737 377**.
- You should write about each institution responsible for bringing you into contact with the person or people who sexually abused you. You can only make one application for redress under the Scheme so it is important to include details in your application about each of these institutions.
- Before you submit your application, you will need to sign a statutory declaration in front of a witness. **The witness does not need to look at your application**, they only need to see you sign the declaration. Some people who can witness your signature include nurses, pharmacists, doctors or lawyers. You can find the entire list on page 2 of the Statutory Declaration.
- There is a checklist at the back of the application so you can make sure your application is complete.

What next?

- We will contact you to confirm that your application has been received and to talk to you about the next steps in the application process.
- You can add more information or change your application up to the time a decision has been made. To do this, please call us on **1800 737 377**.
- You can withdraw your application up to the time a decision has been made. You may choose to withdraw because you want to change or add more information, or if you want to wait to see if a particular institution decides to participate in the Scheme. Call us to discuss your options on **1800 737 377**.

When circumstances change

- It is important to let us know if you have **changed your contact details**. We can only use the contact details you provide.
- If you have **other changes to your circumstances after submitting your application for redress**, (for example, you want to appoint or change a nominee, or have a diagnosis of a serious illness), please call us on **1800 737 377**. Information you provide may help the Scheme in processing your application.

Answering the questions in this form

To apply for redress you need to fill out this application. Complete all three parts plus the statutory declaration.

Part 1 Asks personal information

Part 1 asks for information about:

- your name, date of birth and contact details;
- your eligibility for the Scheme;
- your identity.

You need to answer all of the questions in Part 1.

We will share your name and date of birth with the relevant institution(s).

Part 2 Asks about your experience of sexual abuse

Part 2 asks confronting questions about your experience of child sexual abuse and related non-sexual abuse, please:

- write about the institution responsible for bringing you into contact with the person or people who abused you;
- write separately about any institution where you experienced sexual abuse, if there is more than one institution;
- answer with as much detail as you can.

We will share all of Part 2 with the relevant institution(s).

Part 3 Asks about the impact sexual abuse has had across your life

You need to answer this question. You only need to write about the impact once, even if you have written about more than one institution in Part 2.

You can choose to share Part 3 with the relevant institution(s).

In some cases, the institution's insurer may be provided your name, date of birth, your experience of abuse (Part 2) and the impact of the abuse (Part 3). Where this is the case, information will be shared directly with the insurer. This is authorised under the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* and assists institutions to be able to make insurance claims, supporting their provision of redress.

Statutory declaration

At the end of this application you will find a statutory declaration. When you sign the statutory declaration you are stating that the answers you have given in your application are true and correct and any documents attached are true copies of the originals.

It is an offence to intentionally provide a false statement in a statutory declaration (*Statutory Declarations Act 1959*), and an offence to give information, produce a document or make a statement that is false or misleading in this application form, whether knowingly or recklessly (*National Redress Scheme for Institutional Child Sexual Abuse Act 2018*).

For more information:

- visit nationalredress.gov.au
- seek help from Redress Support Services;
- call us on **1800 737 377**. If calling from overseas, please call +61 3 6222 3455 and ask to speak to someone from the National Redress Scheme.

How to fill in this form

Write clearly so we can understand.

Write in BLOCK letters.


N	A	M	E						
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Use Black Pen.

Black out where you make a mistake.

Please do not use correction fluid or tape.

Please initial any changes you make.

	N	A	M	E					
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Mark boxes like this

How to complete the statutory declaration

There is a statutory declaration at the back of this application. This must be complete before your application can be assessed. Please do not use a different Statutory Declaration form (e.g. one from the state where you live).

The statutory declaration is complete when:

- 1 You write your **name, address** and **occupation**. Please make sure you complete all of these. For occupation, if you are receiving a Centrelink or DVA payment (e.g. Age Pension) write 'pension' or the name of the pension/allowance. If you are retired, just write 'retired'.
- 2 **You sign** your name, then **date** it in front of an **authorised witness**.
- 3 The authorised witness signs the declaration and writes their **name, qualification** and **address**. There is a list of authorised witnesses on page 2 of the statutory declaration at the back of this application.

The witness does not have to look at your application. They only need to see you sign, then sign and date the declaration themselves. On the back of the statutory declaration there is a list of people who are authorised witnesses.

It is an offence to intentionally make a false statement in a statutory declaration or in this application form.

Part 1: Your personal information

1 Your name

Your name will be exchanged with the relevant institution(s).

Mr Mrs Miss Ms No title

Other

First name

Middle name

Other given name

Last name

2 What name would you like us to use when we call you?

Please use the name above
OR

Use a different name. (please write this below)

3 What is your date of birth (DD/MM/YYYY)?

Your date of birth will be exchanged with the relevant institution(s).

If you do not know your date of birth please write 01/ 01/ YEAR.

Where you do not know your whole date of birth, write the parts you know then use an X to fill in the gaps.

For example: XX / 10/ 1951.

/ /



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4 What is your residential address?

Please do not use a PO Box for this question.

Number / Street

Suburb

State ACT NSW VIC WA
 TAS QLD NT SA Overseas

Postcode

Country

5 What is your postal address?

You can use a PO Box, mailing address or myGov. You can choose more than one option.

- Use the address above
- Use a different address (please write this in the space below)
- Use myGov inbox. You will need to link your myGov account to the Scheme. Visit my.gov.au

Number / Street / PO Box

Suburb

State ACT NSW VIC WA
 TAS QLD NT SA Overseas

Postcode

Country

What comes next?

There are questions about your eligibility on the next page.

Questions 6 - 17 are about your eligibility. You may want to speak with Redress Support Services to see if the Scheme is right for you.

6 Were you under 18 years of age when the sexual abuse happened?

- Yes
- No

7 Did the sexual abuse happen before the Scheme start date of 1 July 2018?

- Yes
- No

8 Was an institution responsible for bringing you into contact with the person or people who sexually abused you?

- Yes
- No Please contact us on **1800 737 377**.

9 Have you already applied to the National Redress Scheme?

You can only make one application for redress under the Scheme. If you have already applied to the Scheme and want to add to or change your application, you will need to withdraw your application and submit a new application. Please contact us on **1800 737 377** if you want help to withdraw your application.

If you have already applied to the Scheme and a decision has been made on your application you should not complete this form as you cannot make another application.

- Yes Please write your Redress ID in the box below (if known)
You can find this on the top of most letters you have received from the Scheme.

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- No

10 Has an institution already paid you damages ordered by a court?

- Yes It is recommended you seek advice. Free legal advice is available through knowmore. Visit **knowmore.org.au** or call **1800 605 762**. If calling from overseas, please call +61 2 8267 7400.

- No

11 Are you an Australian citizen?

You must be an Australian citizen or permanent resident at the time you apply. You did not have to be an Australian citizen or permanent resident at the time the sexual abuse happened.

- Yes (go to question 16)

- No

12 Are you a permanent resident of Australia?

- Yes

- No

13 Do you have a visa?

- Yes What type of visa?
 - Permanent
 - Temporary
 - Unknown (for example arrived on parent’s passport)

- No Please contact us on **1800 737 377**.

14 What is your visa number?

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15 What date was the visa granted?

Please write DD/MM/YYYY.

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25 Do you have a disability?

- Yes
- No
- I choose not to answer this question

Please briefly describe the nature of your disability below

26 How will you confirm your identity with the Scheme?

Confirming your identity for the purposes of the Scheme is how we know we are dealing with the right person. It protects your identity and your privacy.

You can use your Centrelink Customer Reference Number (CRN) or your Department of Veterans Affairs (DVA) File Number if you have one.

We will call you to ask some questions about your identity and to discuss next steps.

My CRN / DVA File Number is

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If you do not have a CRN or a DVA File Number

If you do not have a CRN or DVA File Number, you will need to visit a Centrelink service centre. You will need to take the required identity documents with you.

At least one of these documents must have a photo of you. All documents must be original. We cannot accept:

- copies or certified copies;
- expired documents.

You can find out more about the documents you can use to confirm your identity at servicessaustralia.gov.au/identity

The validity of your documents will be checked with the authority that issued them.

When you provide these documents, you are agreeing to your documents being validated in this way.

Help and support to confirm your identity

If you are finding it hard to find your identity documents or visit a Centrelink service centre, please contact us on **1800 737 377**. If you are calling from overseas, please call +61 3 6222 3455 and ask to speak to someone from the National Redress Scheme.

You can find your nearest Centrelink service centre at servicessaustralia.gov.au/findus

27 Do you have a Power of Attorney, Guardianship or Financial Management Order in place?

- Yes
- No (go to question 29)

28 Will they be acting on your behalf in the Scheme?

- Yes Please attach a copy of the Power of Attorney, Guardianship or Financial Management Order. A Redress Nominee Form: *Authorising a person or organisation to act on your behalf* will need to be completed.
Download the form at **nationalredress.gov.au** or contact us on **1800 737 377**. If you are calling from overseas, please call +61 3 6222 3455 and ask to speak to someone from the National Redress Scheme.
- No The orders do not cover decisions relevant to redress
- Not sure Please attach a copy of your orders and we will contact you.

29 Would you like to appoint a nominee to act for you with the Scheme?

- Yes You and your nominee need to complete the Redress Nominee Form: *Authorising a person or organisation to act on your behalf*. You need to do this even if they are already your nominee for Centrelink.
Download the form at **nationalredress.gov.au** or contact us on **1800 737 377**. If you are calling from overseas, please call +61 3 6222 3455 and ask to speak to someone from the National Redress Scheme.
- No

Note: Both individuals and organisations must complete a Redress Nominee Form: *Authorising a person or organisation to act on your behalf*, before they can act as your nominee.

30 Bank account details

You can provide your details now or you can provide them if an offer of redress is made to you.

For Australian bank accounts

Branch or BSB number

Account number (this may be different to the card number)

Name(s) the account is held in

For International bank accounts

Please provide all relevant account details below

You have reached the end of Part 1.

What comes next?

Part 2 starts on the next page. This asks about your experience of sexual abuse. It is okay if you do not have all the answers in Part 2. Please write what you can and keep going with your application.

Application support

Redress Support Services can offer you information and support to complete your application. They are specialist community based services available to people applying for redress under the Scheme. Most Redress Support Services operate during business hours.

Find more information at nationalredress.gov.au/support

For help to find Redress Support Services contact us on **1800 737 377**.

If you are calling from overseas, please call +61 3 6222 3455 and ask to speak to someone from the National Redress Scheme.

24/7 support

If you need immediate help to manage the emotional impact of applying for redress, 24 hour telephone assistance is available through:

- beyondblue: **1300 224 636**
- MensLine Australia: **1300 789 978**
- Suicide Call Back Service: **1300 659 467**
- 1800RESPECT: **1800 737 732**
- Lifeline: **13 11 14**.

Part 2: Your experience of sexual abuse

In this Part there are questions about your experience of institutional child sexual abuse.

You will be asked to describe:

- your experience of child sexual abuse; and
- related non-sexual abuse such as physical abuse, psychological abuse or neglect; and
- the person or people who abused you.

Before you make a start you may want to think about who could give you some support if you would like it. Redress Support Services can help (you can find the contact details on the previous page).

How to answer these questions

You can only make one application for redress under the Scheme. You need to write about each institution responsible for bringing you into contact with the person or people who sexually abused you. Please ensure you:

- give detail so your answers show the type and extent of the abuse that happened to you;
- remember there are no wrong answers; and,
- know we are not looking at spelling or grammar.

What will be shared?

Your answers in **Part 2** will be shared with the institution(s) they are relevant to.

This exchange of information is necessary to assess your application and, if you are eligible, so the responsible institution(s) can provide you with redress.

The relevant institution(s) will use this to look for records they may have about:

- when the abuse happened; and
- the person or people who abused you.

We understand some institutions may not have records. Please do not be concerned, this will not stop your application from being assessed.

If these questions raise any issues for you, please seek support from a person or service you trust.



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Help to answer questions in Part 2

In Part 2 you need to answer questions about each institution responsible for bringing you into contact with the person or people who sexually abused you. Please write as much as you are able. It is okay if you don't have an answer. Write what you can and move onto the next question.

If you experienced child sexual abuse in multiple institutions

It is important to write separately about each institution where you experienced sexual abuse.

Please make a copy of pages 12 to 26 before you write on them. You need to make a copy for each institution where you experienced sexual abuse.

If you were abused by more than one person you will also need to make extra copies of pages 16 and 17.

If you have received more than one prior payment for the sexual abuse you will need to copy pages 23 to 26.

You do not need to fill in the table below, it is not a question. It has been included to help you identify the institutions you need to write about. It may also help you work out which pages you need to copy. It is okay if you don't know dates.

Name of institution	State / Territory / Country	Your approximate age or date(s) at the institution

31 Please use this space to give as much identifying information as you can about the institution responsible for bringing you into contact with the person or people who abused you.

Reminder: If you experienced child sexual abuse in **multiple institutions**, please copy pages 12 to 26 before you write on them.

Name of institution

Your answer could be the name you knew the institution by, the name of the organisation who operated it, or the name it was known by in the community.

Name

Do you know what type of institution it was?

For example, an orphanage, children's home, mission, church, foster care provider, school, disability service or youth detention centre.

Type

Number
Street

Suburb, town or city

State ACT NSW VIC WA
 TAS QLD NT SA Overseas

Postcode

Country

Please write other things that could help identify the institution.



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32 How you were known at this institution? Please write any ways you know the institution used to identify you. You do not have to answer this question.

First name

Last name

Nickname(s)

If you know any other ways this institution made records about you please write it here. This could be a date, a number, the name of another family member or other names you were known by at the institution.

What comes next?

The next questions are about the dates and time you were at this institution.

33 What were the dates you were at the institution?

These might be the dates you were placed there, lived there, were employed or went to school.

Approximate dates are fine if that is what you know. If you left the institution and came back then please write a date range.

For example: January - June 1985. Sometime in 1987, 1989 - 1992.

34 How old were you when the sexual abuse happened?

If you are unsure, or if the sexual abuse happened over more than one year, please write your age range.

For example: 9-12 years old.

35 Did you live at this institution when the sexual abuse happened?

Yes

No

36 When the sexual abuse happened at this institution, were you:

A state ward

A foster child

In relative or kinship care

Under other court ordered care

An unaccompanied child migrant

A military cadet

Apprentice in the Defence Force

None of these apply to me

37 If you were a child migrant, were you from

The United Kingdom or Malta

Other

38 Did the sexual abuse at this institution happen more than once?

- Yes
- No

39 Over what period did the sexual abuse happen?

Please only tick one box.

- Less than 12 months
- More than 12 months but less than 2 years
- More than 2 years but less than 3 years
- More than 3 years but less than 4 years
- More than 4 years but less than 5 years
- More than 5 years

What comes next?

The next questions ask you about the person who sexually abused you.

Reminder: If you were sexually abused by more than one person, please copy pages 16 and 17 before you write on them. Make enough copies to write about each person who abused you at this institution.

40 Do you remember the name of the person who sexually abused you while you were at this institution?

Please write what you can to help identify them.

First name

Last name

Other names

Include nicknames or aliases.

Anything else you remember that might identify them.

41 How did they come into contact with you?

Please write a short description. Some examples are:

I was living in an orphanage. The person was an employee of the orphanage. Sometimes they worked as the cook.

Living in foster care, the person was my foster carer.

At the mission. It was the priest and his visitor.

On school camp. They were a group leader who worked for the outdoor education program.

42 Do you know if they had an official role at the institution?

Some examples are a manager, leader, holiday host, chaplain, carer, coach, nun, support worker, teacher, doctor, staff member, nurse, volunteer or worker.

Yes Please write their role as you remember it

No

Not sure

43 Was the person under 18 years of age at the time they sexually abused you?

Yes

No

Not sure

What comes next?

The next question asks you about your experience of institutional child sexual abuse.

Application support

Redress Support Services can offer you information and support to complete your application. They are specialist community based services available to people applying for redress under the Scheme. Most Redress Support Services operate during business hours.

Find more information at nationalredress.gov.au/support

For help to find Redress Support Services contact us on **1800 737 377**.

If you are calling from overseas, please call +61 3 6222 3455 and ask to speak to someone from the National Redress Scheme.

24/7 support

If you need immediate help to manage the emotional impact of applying for redress, 24 hour telephone assistance is available through:

- beyondblue: **1300 224 636**
- MensLine Australia: **1300 789 978**
- Suicide Call Back Service: **1300 659 467**
- 1800RESPECT: **1800 737 732**
- Lifeline: **13 11 14**.

A large rectangular area with a solid black border and horizontal dotted lines, intended for handwritten responses.

What comes next?

The next question asks you about people you believe knew about the sexual abuse.

45 Please write about any person at the institution who may have known about the sexual abuse.

This question is not asking if the abuse was reported. It is asking you to identify others, connected with this institution, who may have known about the abuse.

If you have this information, please use the spaces to write the name(s) they were known by. You could also write their job, title, role or place at the institution. For example, a supervisor, classmate, manager or volunteer.

You could also attach any documents you may have that show another person knew about the abuse. Please list any documents on page 30 and then submit copies with your application.

It is okay if you do not have these documents or cannot answer this question.

Name of person 1

Role of person 1

Name of person 2

Role of person 2

Name of person 3

Role of person 3

I am unable to answer any part of this question

46 Please use this space to write as much as you are able to identify anyone else who may have known about the sexual abuse.

This could be the police, a doctor, friend, clergy, support worker or family member.

Please list any documents that might be relevant on page 30 then attach copies to this application.

What comes next?

The next question asks you about the role other institutions may have had in your life at the time of this abuse.

47 The role of institutions in your life

The questions so far asked about the sexual abuse in relation to the institution responsible for bringing you into contact with the person or people who abused you.

This question is about any other institutions you understand may have had responsibility for you at the time of the sexual abuse. Tick any boxes that describe you and your situation at that time. Please write the name of the institution if you are able.

Do not worry if none of these apply to you.

At the time of the abuse did you live in?

- Orphanage/Children's Home
Please write the name of the orphanage/children's home or the institution responsible for the orphanage/children's home
- Mission
Please write the name of the mission or the institution responsible for the mission
- Foster care where the abuser was also the carer
Please write the name of the institution responsible for the foster care
- Out of home care
Please write the name of the institution responsible for the out of home care
- Relative or kinship care
Please write the name of the institution responsible for the care
- Youth detention
Please write the name of the detention facility
- Disability housing
Please write the name of the institution responsible for the disability housing

- Boarding school
Please write the name of the school

- Other institution. Some examples might include reform school, technical school, or a residential institution run by a charity.

- Defence Force
Please write the name of the force

- None of these apply to me

48 At the time of this abuse were you in the Defence Force and

- At sea
- On operation
- Deployed overseas
- At a residential training establishment
- None of these apply to me

What comes next?

The next questions ask you about prior payments.

Prior payments

The next questions are about prior payment(s) you may have had from this institution for abuse. These payments may be taken into account when calculating an offer of redress.

Where a prior payment can be broken down into separate amounts for different purposes, only the amounts that were made in recognition of abuse, or harm caused by the abuse will be considered.

Any previous deed of release or confidentiality agreement you may have signed cannot stop you applying to this Scheme.

What prior payments do I need to include?

Please tell us about payments that have been made to recognise the harm done, such as victims of crime or court awarded payments.

It is important for the Scheme to know if part of the prior payment was made for legal costs or other expenses (for example, medical, dental or other treatment).

If you have settlement, legal, or other documents that show the prior payment amount and when it was paid to you, please attach these.

Reminder: If you received **more than one prior payment** for the abuse, **you may need to copy pages 23 to 26** before you write on them.

49 Have you received any payments in relation to this abuse?

- Yes Please attach any documents you may have
- No I have not had a prior payment for this abuse (go to question 58)
- Not sure Please give any details you think may be relevant at question 56 (go to question 56)

50 Was the payment made through a victims of crime scheme?

- Yes
Please write the name of the scheme

Write the amount paid

\$

Date of payment (DD/MM/YYYY)

/ /

- No (go to question 52)
- Not sure Please give any details you think may be relevant at question 56 (go to question 56)

51 What was this payment made for?

- Sexual abuse
- Non-sexual abuse
- Other/Not sure

Please write other details for this payment

52 Was the payment made through another redress scheme?

- Yes
Please write the name of the scheme

--

Write the amount paid

\$

--	--	--	--	--	--	--	--

Date of payment (DD/MM/YYYY)

--	--

 /

--	--

 /

--	--	--	--

- No (go to question 54)
- Not sure Please give any details you think may be relevant at question 56 (go to question 56)

53 What was this payment made for?

- Sexual abuse
- Non-sexual abuse
- Other/Not sure

Please write other details for this payment

54 Was the payment awarded by a court?

Yes
Write the amount paid
\$

Date of payment (DD/MM/YYYY)
 / /

- No (go to question 56)
- Not sure Please give any details you think may be relevant at question 56 (go to question 56)

55 What was this payment made for?

- Sexual abuse
- Non-sexual abuse
- Other/Not sure

Please write other details for this payment

56 Have you received any other payment in relation to the abuse?

Yes
Write the amount paid
\$

Date of payment (DD/MM/YYYY)
 / /

- No (go to question 58)

57 What was this payment made for?

- Sexual abuse
- Non-sexual abuse
- Other/Not sure

Please write other details for this payment

You have reached the end of Part 2.

What comes next?

Part 3 starts on the next page. This asks about the impact sexual abuse has had across your life.

There are two questions in this section. One asks about sharing your answers to this section. The other is about the impact.

What will be shared?

Your answers in this section will only be shared with the relevant institution(s) if you agree that they can be.

Application support

Redress Support Services can offer you information and support to complete your application. They are specialist community based services available to people applying for redress under the Scheme. Most Redress Support Services operate during business hours.

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- 1800RESPECT: **1800 737 732**
- Lifeline: **13 11 14**.

Part 3: The impact sexual abuse has had across your life

Do you agree to share Part 3 with the relevant institution(s)?

Institutions use information from Part 3 to prepare for a direct personal response. If you take up an offer of a direct personal response, and choose not to share Part 3, it may be more general.

- No – I do not agree to share Part 3
- Yes – I agree to share Part 3 with relevant institution(s)

58 Please describe the impact of child sexual abuse across your life

It is important that you answer this question. Please use it to describe the impact all sexual abuse and related non-sexual abuse has had across your life. You only need to answer this question once.

To answer, you could select words from the list below, or write a short statement. You could do both if you want to.

<input type="checkbox"/> Education	<input type="checkbox"/> Relationships	<input type="checkbox"/> Emotions
<input type="checkbox"/> Shame	<input type="checkbox"/> Sleep	<input type="checkbox"/> Mental health
<input type="checkbox"/> Fertility	<input type="checkbox"/> Permanent physical disability	<input type="checkbox"/> Use of drugs and alcohol
<input type="checkbox"/> Home life	<input type="checkbox"/> Ability to trust others	<input type="checkbox"/> Sexual health
<input type="checkbox"/> Opportunities	<input type="checkbox"/> Cultural heritage	<input type="checkbox"/> Physical health
<input type="checkbox"/> Wellbeing	<input type="checkbox"/> Faith	<input type="checkbox"/> Financial security
<input type="checkbox"/> Potential	<input type="checkbox"/> Parenting	<input type="checkbox"/> Life choices
<input type="checkbox"/> Confidence	<input type="checkbox"/> Sexuality	<input type="checkbox"/> Family
<input type="checkbox"/> Hospitalisation from injury	<input type="checkbox"/> Friendships	<input type="checkbox"/> Work
<input type="checkbox"/> Sense of self	<input type="checkbox"/> Housing and homelessness	



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59 Please write details of any support person who helped you complete your application

This would include any help from your nominee, family members, organisations, Redress Support Services and/or legal or advocacy groups. If you completed this application on your own, please leave blank and go to the next page.

Name

Position

Organisation

60 Please write how they helped

For example, they gave information, helped me write the application form or provided legal advice.

What comes next?

The next page asks you for attachments that may support your application.



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61 Attachments to support your application

You can attach copies of any documents that you feel support your application.

Some examples might be photographs, school reports, medical records, psychological reports, police reports, witness statements, testimony or other signed statements.

Please send copies as original documents cannot be returned.

Number	Type of Document For example Statement to police. Dated 12/6/72. Copy of Photograph. Date approx. 1945. Taken at the institution. I am the child in the centre of the photograph.
1	
2	
3	
4	

What comes next?

The next page is the statutory declaration.

Reminder: How to complete the statutory declaration

There is a statutory declaration at the back of this application. This must be complete before your application can be assessed. Please do not use a different Statutory Declaration form (e.g. one from the state where you live).

The statutory declaration is complete when:

- 1 You write your **name, address** and **occupation**. Please make sure you complete all of these. For occupation, if you are receiving a Centrelink or DVA payment (e.g. Age Pension) write 'pension' or the name of the pension/allowance. If you are retired, just write 'retired'.
- 2 **You sign** your name, then **date** it in front of an **authorised witness**.
- 3 The authorised witness signs the declaration and writes their **name, qualification** and **address**. There is a list of authorised witnesses on page 2 of the statutory declaration at the back of this application.

The witness does not have to look at your application. They only need to see you sign, then sign and date the declaration themselves. On the back of the statutory declaration there is a list of people who are authorised witnesses.

It is an offence to intentionally make a false statement in a statutory declaration or in this application form.

Commonwealth of Australia
STATUTORY DECLARATION
Statutory Declarations Act 1959

1 Insert the name, address and occupation of person making the declaration	I,	
	First name	1
	Last name	1
	Address	1
	Occupation	1

make the following declaration under the *Statutory Declarations Act 1959*:

2 Set out matter declared to in numbered paragraphs	<p>2 All of the information in the attached application is true and correct.</p> <p>Where I have provided documents in support of the application, those documents are true copies of the originals.</p> <p>I have read and understand the Information Sharing and Privacy Notice provided in this Application for Redress.</p> <p>I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the <i>Statutory Declarations Act 1959</i>, and I believe that the statements in this declaration are true in every particular.</p>		
3 Signature of person making the declaration	3		
4 Place	Declared at	4	
5 Day	on	5	
6 Month and year		of	6
7 Signature of person before whom the declaration is made (see next page)	<p>Before me,</p> <p>7</p>		
8 Full name, qualification and address of person before whom the declaration is made (in printed letters)	Full name	8	
	Qualification	8	
	Address	8	

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the *Statutory Declarations Act 1959*.

Note 2 Chapter 2 of the Criminal Code applies to all offences against the *Statutory Declarations Act 1959* — see section 5A of the *Statutory Declarations Act 1959*.

A statutory declaration under the *Statutory Declarations Act 1959* may be made before—

(1) a person who is currently licensed or registered under a law of a state or territory to practise in one of the following occupations:

- architect under Division 3 of Part 3 of the *Migration Act 1958*
- chiropractor
- dentist
- financial adviser or financial planner
- legal practitioner
- medical practitioner
- midwife
- migration agent registered
- nurse
- optometrist
- patent attorney
- pharmacist
- physiotherapist
- psychologist
- trade marks attorney
- veterinary surgeon
- a person who is enrolled on the roll of the Supreme Court of a state or territory, or the High Court of Australia, as a legal practitioner (however described), or

(2) a person who is in the following list:

- accountant who is:
 - (a) a fellow of the National Tax Accountants' Association, or
 - (b) a member of any of the following:
 - (i) Chartered Accountants Australia and New Zealand
 - (ii) the Association of Taxation and Management Accountants
 - (iii) CPA Australia
 - (iv) the Institute of Public Accountants
- agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
- APS employee engaged on an ongoing basis with 5 or more years of continuous service who is not specified in another item of this Part
- Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
- bailiff
- bank officer with 5 or more continuous years of service
- building society officer with 5 or more years of continuous service
- chief executive officer of a Commonwealth court
- clerk of a court
- Commissioner for Affidavits
- Commissioner for Declarations
- credit union officer with 5 or more years of continuous service
- employee of a Commonwealth authority engaged on a permanent basis with 5 or more years of continuous service who is not specified in another item in this Part
- employee of the Australian Trade and Investment Commission who is:
 - (a) in a country or place outside Australia, and
 - (b) authorised under paragraph 3 (d) of the *Consular Fees Act 1955*, and
 - (c) exercising his or her function in that place
- employee of the Commonwealth who is:
 - (a) in a country or place outside Australia, and
 - (b) authorised under paragraph 3 (c) of the *Consular Fees Act 1955*, and
 - (c) exercising his or her function in that place
- engineer who is:
 - (a) a member of Engineers Australia, other than at the grade of student, or
 - (b) registered as an engineer under a law of the Commonwealth, a state or territory, or
 - (c) registered on the National Engineering Register by Engineers Australia
 - (d) finance company officer with 5 or more years of continuous service
- holder of a statutory office not specified in another item in this list
- judge
- Justice of the Peace
- magistrate
- marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
- master of a court
- member of the Australian Defence Force who is:
 - (a) an officer, or
 - (b) a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service, or
 - (c) a warrant officer within the meaning of that Act
- member of the Australasian Institute of Mining and Metallurgy
- member of the Governance Institute of Australia Ltd
- member of:
 - (a) the parliament of the Commonwealth, or
 - (b) the parliament of a state, or
 - (c) a territory legislature, or
 - (d) a local government authority
- minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
- notary public, including a notary public (however described) exercising functions at a place outside:
 - (a) the Commonwealth, and
 - (b) the external territories of the Commonwealth
- permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public
- permanent employee of: a state or territory, or a state or territory authority, or a local government authority with 5 or more years of continuous service, other than such an employee who is specified in another item of this Part
- person before whom a statutory declaration may be made under the law of the state or territory in which the declaration is made
- police officer
- registrar, or deputy registrar, of a court
- senior executive employee of a Commonwealth authority
- SES employee of the Commonwealth
- senior executive employee of a state or territory
- sheriff
- sheriff's officer
- teacher employed on a permanent full-time or part-time basis at a school or tertiary education institution.

Checklist

You can use the checklist to make sure your application is complete.

- Have you completed pages 1 to 8? (questions 1 to 29).
- Are you using a **nominee**? Have you completed a Redress Nominee Form: *Authorising a person or organisation to act on your behalf*? (see question 29)
- Have you attached copies of any Power of Attorney, Guardianship or Financial Management Order? (see question 28)
- Have you completed pages 12 to 26 for each institution where you experienced child sexual abuse?
- Have you completed pages 16 and 17 for each person who sexually abused you?
- Have you completed pages 23 to 26 if you have had more than one prior payment for the abuse?
- Have you attached copies of any reports or other supporting documents you want to include?
- Have you written your **name**, **address** and **occupation** on the **statutory declaration**?
- Have you **signed** and **dated** the statutory declaration in front of an **authorised witness**?
- Has the **witness signed** and **dated** the statutory declaration?
- Have you made and **kept a copy** of your application for your own records?

Reminder

Free legal advice and information about redress is available through knowmore. Contact knowmore at knowmore.org.au or call **1800 605 762**. If calling from overseas, please call +61 2 8267 7400.

Return your completed application to

NRS
Reply Paid 7750
Canberra BC ACT 2610
Australia

Please make and keep a copy of your completed application before you return it to us.



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